

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { }      ACTION { X }      CLOSED MEETING { }

SUBJECT:                      APPROVAL OF MINUTES

The Bath County School Board met in a Regular Meeting on Tuesday, May 1, 2012 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School Library.

**PRESENT:**

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Allison R. Hicklin, Board Member**
- Mrs. Catherine D. Lowry, Board Member**
- Dr. Ellen R. Miller, Board Member**
- Ms. Jenna Crummett, School Board Liaison**

**DRAFT**

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

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| Mrs. Amy Gwin, Board Chairman, called the meeting to order at 5:31 p.m. with all members present.  | <b>11-12: 285<br/>CALL TO ORDER</b>  |
| <b>On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) convened in a closed meeting at 5:32 p.m. to discuss the resignation of specific personnel and performance of specific personnel.</b>  | <b>11-12: 286<br/>CLOSED MEETING<br/>AND CERTIFICATION<br/>OF CLOSED MEETING</b> |
| <b>On motion by Mrs. Hicklin at 7:00 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.</b> | <b>11-12: 287<br/>CERTIFICATION OF<br/>CLOSED MEETING</b>                        |
| Mrs. Gwin called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer.   | <b>11-12: 288<br/>CALL TO ORDER FOR<br/>PUBLIC MEETING</b>                       |
| <b>On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) amended the agenda with the addition of <i>Item 13.F.-Superintendent’s Report – Discussion of FCCLA National Competition trip to Orlando, FL.</i></b>  | <b>11-12: 289<br/>APPROVE OR<br/>AMEND AGENDA</b>                                |
| There were no comments to be heard.  | <b>11-12: 290<br/>PUBLIC COMMENTS</b>  |

- Mrs. Sarah Rowe, BCHS principal, recognized Mr. Marion “Bo” Trumbo as he was the recipient of the 2012 John Marshall Foundation Teacher of the Year award for excellence and teaching the United States Constitution to high school students in the Commonwealth of Virginia.
- Mrs. Lumina Shifflett, Director of School Nutrition & Wellness, recognized School Nutrition Employee Appreciation Week, May 7-11, 2012 as declared by the Virginia Department of Education. Mrs. Shifflett recognized cafeteria staff as they must balance many roles and follow numerous federal, state, and local regulations to ensure safe and healthy meals in schools.
- Mrs. Hirsh read a signed proclamation by Governor Robert F. McDonnell declaring School Nurse Day on May 9, 2012. Mrs. Hirsh recognized school nurses, Mary Beth Nair, elementary nurse and Cheryl Thompson, BCHS nurse. Mrs. Hirsh also recognized Jackie Baughan, Bath County Health Nurse, for her support of Bath County staff and students.
- Bath County High School recently participated in their first annual P. Buckley Moss Invitational sponsored by the P. Buckley Moss Museum and the P. Buckley Moss Foundation for Children’s Education. Chelsea Dudley received 2<sup>nd</sup> place in the Mixed Media and received a cash prize.
- Under the direction of Ms. Courtney Horner, Art teacher, students will participate in the VSBA Valley Region V art contest on May 9, 2012.
- Mrs. Adaline Hodge, Culinary Arts Teacher, updated the Board on a recent Family, Career and Community Leaders of America (FCCLA) State Leadership Conference April 27-30 in Virginia Beach.
  - Chase Smith was a judge for Food Innovations. He won the STAR Event in 2010 and this is his second year to judge.
  - Sarah Wright competed in Show Pieces and received a gold medal and Best in Show Trophy with her state of Virginia inspired cake. Sarah received a scholarship for \$3000 from Culinary Institute of Virginia.
  - Kiwi Plecker entered decorated cake star event. Kiwi earned second place, with a silver medal and a \$2000 scholarship from the Culinary Institute of Virginia.
  - Ashley Rice entered creative center piece. Ashley brought home a gold medal and Best in Show trophy.
  - Ryan Woodzell competed in knife skills and chicken fabrication. He brought home a silver medal with second place.
  - Bethany Reese earned the right to go to nationals in Florida in July with her Gold medal and trophy in Job Interview. She won a \$1000 scholarship to Johnson & Wales.
  - The BCHS culinary team composed of George Miller, Kala Day and Charley Adams presented two plates in 60 minutes. Earning a Gold medal Bath County’s first in Culinary, but not only did they bring home the gold medal they took the Trophy and top honors in the state. They qualify to go to nationals in July. Each student also earned \$2000 from the CIA and \$3000 from CIV and \$1000 from Johnson and Wales. The scholarships have the option to renew each year.
  - FCCLA National Convention is in Orlando, FL July 7-14. The club plans to fundraise and solicit donations.

**11-12: 291  
GOOD NEWS IN  
BATH COUNTY  
SCHOOLS**

- On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) approved minutes for a meeting held on April 3, 2012 as presented.** 11-12: 292  
**APPROVAL OF MINUTES**
- Mr. Justin Rider, Business Manager presented an overview of expenditure summary, and a reconciled April 2012 revenue summary. **On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the revenue summary and April 2012 claims as presented:** General Fund Payroll 65268-65281, 65287-65300, Bills – 65245–VOID, 65282-65286, 65301-65361 - Direct Deposit 2015-2016. Food Service Payroll - 9865-9872, 9873-9880, Bills – 9881-9886, – Direct Deposit 2015-2016. 11-12: 293  
**APPROVAL OF CLAIMS**
- The March 2012 ADM is as follows: BCHS 282.71, MES 117.00, and VES 240.67 for a total of 640.38. 11-12: 294  
**ATTENDANCE REPORT**
- The Board reviewed the Monthly Financial Report of the School Food Service Program for March 2012. 11-12: 295  
**CAFETERIA REPORT**
- The Board reviewed Maintenance and Transportation reports of activities for the month of April 2012. On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **accepted the Attendance, Cafeteria, Maintenance and Transportation reports as presented.** 11-12: 296  
**MAINTENANCE & TRANSPORTATION REPORTS**
- Jenna Crummett updated the Board on school activities: 11-12: 297  
**STUDENT REPRESENTATIVE REPORT**
- 23 remaining school days, students and staff are preparing for AP tests, SOL tests, exams, band concert (elementary and high school students) on May 6<sup>th</sup> at 4 PM, Prom at the Homestead on May 12, BCHS Class night on May 31 and graduation on Friday June 1<sup>st</sup>, tennis and softball teams are undefeated.
  - Sent a personal thank you to the high school student body as everyone worked together to honor the passing of a band student’s mother by wearing purple at school.
  - Art work will be displayed during the band concert.
- Mrs. Hirsh said instructional staff was invited to respond to a survey to indicate staff development needs and/or interests for the upcoming year. Forty one survey responses were completed to assist in determining the priorities for 2012-2013. Mrs. Hirsh shared initial planning including in-service days, workdays, and an August 2012 calendar. 11-12: 298  
**STAFF DEVELOPMENT SURVEY**

Mrs. Hirsh provided division event calendars for May and June 2012, a BCHS testing schedule, and MES/VES SOL Spring testing schedules.

**On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) moved the June School Board meeting from June 5<sup>th</sup> to Wednesday, June 6<sup>th</sup> with closed meeting at 5:30 p.m. (regular meeting at 7:00 p.m.) at BCHS to accommodate Valley Elementary School 7<sup>th</sup> grade promotion.**

**11-12: 299  
END-OF-YEAR  
CALENDAR OF EVENTS**

**On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) accepted the resignation of Christine Forbes, MES Cafeteria part-time staff effective April 30, 2012.**

**11-12: 300  
ACTION FOLLOWING  
CLOSED MEETING**

Mrs. Rowe, BCHS principal, presented a proposal to add Community Service Requirements to the BCHS 2012-2013 Program of Studies. Mrs. Rowe said that students currently in grades 8-12 would be grandfathered in and incoming eighth graders would start this process. Mrs. Rowe's proposal included incorporating a 10 hour per year service, a total of 50 hour requirement into the graduation rigor. Mrs. Rowe cited the following benefits to the program: safety for all students, increased motivation to learn, raise self-efficacy, civic engagement and pride, positive relationships, and decrease drop-out rates. Mrs. Rowe said the students do community service all the time, they just don't know it. She cited Christmas mother projects, exploratory class projects, Earth Day projects, tutoring at VES/MES, volunteering at nursing home/hospital as community service in the past. Each student has a career folder in the Guidance office and the community service hours will be logged by a counselor. Mrs. Rowe plans to recognize students who complete community service hours with a special seal on their diploma.

**11-12: 301  
BCHS –  
COMMUNITY SERVICE  
REQUIREMENTS**

**On motion by Mrs. Hicklin and seconded by Mrs. Grimm, the Board (5-0 vote) approved the Community Service Requirements to be incorporated into the BCHS 2012-2013 Program of Studies.**

**On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) authorized the submission of grant applications - Title I-A – Improving Basic Programs, Title II-A – Teacher Quality, and Title III-A – Language Instruction for Limited English Proficient and Immigrant Students.**

**11-12: 302  
AUTHORIZATION TO  
APPLY FOR FEDERAL  
GRANTS**

VSBA Policy JHCH - School Meals & Snacks was presented for 1<sup>st</sup> reading. VSBA is encouraging the adoption of this policy. Mrs. Hirsh noted that the policy is not required by law.

**11-12: 303  
VSBA POLICY  
1<sup>ST</sup> READING**

1. Consider Employee Virginia Retirement System Rate

The Board reviewed Senate Bill 497 requiring school board employees to begin making VRS contributions of at least one percent per year beginning July 1 of 2012, 2013, 2014, 2015, and 2016 or until the creditable compensation reaches five percent. Mrs. Hirsh said the bill requires school systems to provide an increase in compensation to offset the cost to the member/employee. Mr. Rider said changes in other payroll deductions associated with employees making the contribution may result in additional costs. Mrs. Hirsh and Mr. Rider recommended the implementation of 5 percent employee paid VRS with an offsetting 6 percent raise for Plan 1 and 2 employees. Mrs. Hirsh received an update from the VRS office today indicating that approximately 70 percent of school divisions plan to implement a five percent paid VRS. Mr. Rider updated the Board on additional changes to VRS including member vesting and retirement age.

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the implementation of 5% employee paid VRS with an offsetting 6% raise. (Includes Plan 1 and 2 employees).**

2. State Revenue Projection Update

Mrs. Hirsh updated the Board on the latest state budget figures which indicate an additional \$28,000 for Bath County Schools in funding. Mrs. Hirsh said this amount will not be included in the SY2012-2013 budget until the state budget is official.

**11-12: 304  
2012-2013 BUDGET**

The culinary team of George Miller, Charlie Adams and Kala Day won the gold medal in the Live Cooking event at the Family, Career and Community Leaders of America state convention held in Virginia Beach, VA. The team qualified for National competitions to be held July 7 – 14, 2012 in Orlando, FL. Mrs. Hodge, BCHS Culinary Arts teacher, asked the Board to consider approval of the trip allowing students to compete in the National Competition. Mrs. Hodge estimated a cost for three students and herself at \$6,400 if they drive and approximately \$7,800 if airfare is included. Mrs. Hirsh suggested the deposit of \$40.00 per individual be paid by the school to be reimbursed at a later date.

**On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) authorized the FCCLA to pay \$40 per person registration fee for a trip to National competition in Orlando, FL on July 7-14, and obtaining funding through fund raising efforts and available school funds.**

**11-12: 305  
CONSIDER APPROVAL  
OF FCCLA NATIONAL  
COMPETITION TRIP TO  
ORLANDO, FL**

Informational items for Board members included a brochure on the “Be There” campaign, endorsed by VSBA and VASS, that inspires families to become more involved in their children’s education.

**11-12: 306  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

- Johnny Martin addressed the Board and suggested the FCCLA Club ask merchants and individuals to donate to the club and continue fundraising when they return from the competition in July.

**11-12: 307  
PUBLIC COMMENTS**

**Mrs. Grimm**

- Thanked everyone for attending the meeting.
- Encouraged community members to get involved by attending meetings.
- Thinking of MES, VES and BCHS staff with Teacher Appreciation Week next week. Sent appreciation to all staff members including principals, teachers, aides, bus drivers, and cafeteria staff.
- Congratulated Chelsea Dudley for her Art entry and 2<sup>nd</sup> place win.
- Thanked students for the beautiful art provided for the VSBA Region V meeting.
- Proud of our FCCLA students for their accomplishments, and to Mrs. Hodge for her support.
- Encouraged all students attending the prom to be careful.
- Thanked Jenna Crummett for the information and support to the Board.
- Sincerest condolences to the Ailstock family as she was an amazing woman and will be sadly missed.

**11-12: 308  
ITEMS BY BOARD  
MEMBERS**

**Mrs. Hicklin**

- Congratulated Mr. Trumbo and the FCCLA Culinary team for their accomplishments.
- Great start for Mrs. Hirsh and staff on the new evaluation system.
- Thanked Mrs. Rowe for the community service plan.
- Thanked Jenna Crummett for the time shared on the Board.

**Mrs. Lowry**

- Bath County Schools may be small, but mighty and this shows in sports, academics, clubs and staff. Thanks to our student body for showcasing their knowledge and talents in our schools, community, state and nation.
- Open to suggestions, questions and input in person, by e-mail, or phone calls. Will research information requested and get back to the individual as soon as possible.
- Busy time with SOL's and a very stressful time for students, teachers and staff. Wished students the best.

**Dr. Miller**

- Thanked everyone for attending the meeting.
- Congratulated Mr. Trumbo and all those recognized tonight in Good News, including the cafeteria staff.
- Responded to comments at the last Board of Supervisors Budget Work Session regarding quality and/or monetary issues related to the school budget. No school is perfect and Bath County Schools are continually striving to improve. If there are specific concerns on the part of the public, she encouraged individuals to provide input at school board meetings and to speak with principals and teachers. If you believe your child is not prepared for life after high school, she encouraged parents to advocate for their children. Mrs. Rowe is working to improve the CTE program and a community service requirement has been added to the BCHS Program of Studies. As a Board member, we are taxed with educating all children from the severely handicapped to offering gifted programs.

- The School system looks at the best way to use taxpayer money. Referencing “new money, the schools asked for two separate items, an elementary school principal which was previously in the budget and to provide teachers and staff with real raises. Most of the items requested in the budget were out of the schools control (fuel costs, VRS, health insurance). Applauded the Board of Supervisors for their willingness to sit down and exchange information during the budget process and hopes that discussions and concerns take place where there can be a two way exchange in the future.

**11-12: 308 (Con't.)  
ITEMS BY BOARD  
MEMBERS**

**Ms. Crummett**

- Wished students good luck on the SOL's, AP tests and exams.
- Congratulated Chelsea Dudley on her Art award.
- Congratulated the Culinary team on their accomplishments.
- Congratulated Eli DeBoe on the recent concert (State).
- Congratulated BCHS on the community service requirement. In the end, students will thank Mrs. Rowe.
- Next meeting, she will be a high school graduate.
- Wished everyone a safe and happy May.

**Mrs. Gwin**

- Awesome is the word that describes Mr. Trumbo, culinary students, art students, cafeteria workers, teachers/staff, and nurses.
- Congratulated Jenna Crummett as 1<sup>st</sup> runner up in the Miss Bath County pageant. All participants were beautiful and did a great job.
- As SOL testing is quickly approaching, she cautioned teachers about excessive homework and cramming saying this places stress and pressure on the students. She asked teachers to find a balance so this experience will be positive for all.
- Referenced Dr. Miller's statements:
  - Takes her job as a school board member very seriously.
  - Ran for office because she cares about the school system, community, kids and staff.
  - Speaking on behalf of the Board, said the Board is open to suggestions and comments.
  - Invited the community members to visit schools, attend Board meetings, speak with Superintendent, Principals and Board members as concerns arise.
  - Working hard to improve the school system.

On motion by Mrs. Lowry and seconded by Mrs. Hicklin, **the Board adjourned the meeting at 9:06 p.m.**

**11-12: 309  
ADJOURNMENT**